



Date: \_\_\_\_\_

# McKinney-Vento Confidential Notification Form

Student \_\_\_\_\_ ( M / F ) Teacher \_\_\_\_\_ School \_\_\_\_\_ Grade \_\_\_\_\_

Parent/Guardian Name \_\_\_\_\_ Phone \_\_\_\_\_

Temporary Address \_\_\_\_\_ City \_\_\_\_\_ Zip \_\_\_\_\_

Person Making Notification \_\_\_\_\_ Position \_\_\_\_\_

Phone Number \_\_\_\_\_ Email \_\_\_\_\_

### Do you want the liaison to contact the family/youth? \_\_\_\_\_

Please check all needs:	Date Services Offered:	Completed (initial)
<input type="checkbox"/> Transportation to school		
<input type="checkbox"/> Birth Certificate		
<input type="checkbox"/> Immunizations		
<input type="checkbox"/> Academic records/documents		
<input type="checkbox"/> Free lunch		
<input type="checkbox"/> School Supplies		
<input type="checkbox"/> School fees		
<input type="checkbox"/> Academic needs, i.e. tutoring		
<input type="checkbox"/> Community Resources		
<input type="checkbox"/> School clothes		
<input type="checkbox"/> Excessive absences		
<input type="checkbox"/> Health/mental health		
<input type="checkbox"/> Guardianship is a problem		

### Reasons that the student qualifies for McKinney-Vento (Please check all that apply):

- |   |  |
|---|--|
| <input type="checkbox"/> Substandard Housing  | <input type="checkbox"/> Living in car |
| <input type="checkbox"/> Transitional housing | <input type="checkbox"/> Campground    |
| <input type="checkbox"/> Resides in a shelter | <input type="checkbox"/> Motel/hotel   |
| <input type="checkbox"/> Doubled-up           | <input type="checkbox"/> Other         |
| <input type="checkbox"/> Unaccompanied youth  | <input type="checkbox"/> Kinship Care  |

### Mark services the student is currently receiving (Please check all that apply):

- |  |                                  |                                     |
|--|----------------------------------|-------------------------------------|
| <input type="checkbox"/> Special Education | <input type="checkbox"/> ELL     | <input type="checkbox"/> Vocational |
| <input type="checkbox"/> Title One         | <input type="checkbox"/> Migrant | <input type="checkbox"/> IEP        |
| <input type="checkbox"/> Free Lunch        | <input type="checkbox"/> Gifted  |                                     |

### COMMENTS:

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List family members in same living situation: \_\_\_\_\_

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Parent Signature \_\_\_\_\_ Date \_\_\_\_\_ Rights Received \_\_\_ yes \_\_\_ no

Complete at School: Enrollment Date: _____ School of Origin: _____ Student ID: _____
Withdrawal: _____ Date: _____ DOB: _____

Please email this form to:  
 Tamera Saunders-Liaison  
 Email: [tamera.saunders@knoxschools.org](mailto:tamera.saunders@knoxschools.org)  
 Office: (865) 594-3648  
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 Knoxville Schools, Knoxville, TN